

## SAMPLE RUN OF SHOW

This sample timeline may assist  
with your event planning.



### Suggested Timeline

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3:00 pm – 5:00 pm	<b>Set-up &amp; Load-in</b> <i>Place tabletop décor, menus, signage, prep, etc.</i>
5:00 pm – 5:30 pm	Ready for service
<b>6:00 pm – 7:00 pm</b>	<b>Cocktail Reception</b>
6:50 pm – 7:00 pm	Guests ushered to tables
<b>7:00 pm – 10:00 pm</b>	<b>Seated Dinner</b>
7:15 pm	Welcome remarks from Host Chef Acknowledge and thank sponsors
7:20 pm	Brief remarks by Guest Speaker* JPF or Community Kitchen representative
9:30 pm	Host Chef shares stories & thanks guests for attending
10:00 pm	Guests depart
10:00 pm – 11:30 pm	Load-out and Breakdown

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*\* If applicable (not available in all markets)*

## SHARE YOUR STORY

*Why does the Jacques Pépin Foundation's mission resonate with you?*

A personal story, combined with statistics about the Jacques Pépin Foundation's impact, will help donors understand why your fundraiser is important. Read more about our impact online here, and find photos, stories, and quotes on our Instagram.

Perhaps you have a personal connection to Jacques, the Foundation, or have known and/or experienced just how impactful culinary training has benefited someone with barriers to employment.



## Suggested Talking Points

- The JPF's mission is in part realized by supporting non-profit, community-based, culinary arts training programs that offer free life skills and culinary training to individuals with high barriers to employment.
- In advancing Jacques Pépin's lifelong legacy to provide culinary education to others, the JPF is uniquely positioned to add to the curricula and capacity of these existing organizations, helping to raise awareness about the important work of these organizations that offer opportunities for individuals detached from the workforce to gain confidence, skills, and employment in the food industry.
- Since 2019, the JPF has disbursed over \$1.2M in grant funding to over 60 culinary training programs nationwide. The JPF also supports culinary training organizations by providing curriculum materials from Jacques Pépin's publications and videos and kitchen equipment from industry partners.
- A mapped state by state listing of organizations that have received JPF support is on the [Programs page of the JPF website](#).
- [Read more about our impact online here](#), and find photos, stories, and quotes on [our Instagram](#).

